



Encore Professional Organizers, LLC



Lori Firsdon and Barb Warner

Quick Links

[Our Website](#)

[In The Media](#)

[Testimonials](#)

[About Us](#)

[Contact Us](#)

[Twitter](#)

Learn while you commute.



We offer an audio CD on the **Top 10 Organizing Mistakes at Work**. This is a great way to listen and learn while you

Encore Epilogue

Get Organized... Get Noticed!

Have you ever noticed how the back to school mentality kicks us into a higher gear to get more organized? Or does it?

Back to school means getting better organized

Seasons change and so does our attitude. Fall is a key time of year when many people roll up their sleeves and feel the need to get a better grip on their surroundings, including workspace, paper management and clutter. Although January is a common time of year to really take charge, fall is a close runner-up in getting things done.

Try some of these tips to get your children out the door with less of your involvement.

- Keep the TV off in the morning.
- Share the load of getting children out the door with the children, not just the spouse.
- Train children (if age appropriate) to complete permission slips and write checks - then all the parent needs to do is sign it.
- Keep a weekly schedule/chart of school day activities posted, so children know when to take musical instruments, sports equipment, library books, etc. to school with them.
- Paperwork, lunches and more...help teach kids to be responsible...don't let it all fall on you.

In general, most people operate better and more efficiently when routines and schedules are in place.

commute, exercise or relax at home. [Purchase now](#) for only \$28.

This month's **25th Hour Binder** Tip:

Put your school supplies CHECKLIST in your errands section, so you can take advantage of back-to-school sales.

Encore's **25th Hour Binder** is available for purchase online at EncoreOrganizers.com

SPEAK UP!

Attention parents: Tell us your ideas on your morning routine and getting your children out the door. Let us know, click [here](#).

Attention current and past clients:

We are looking for participation from you to assist us with some video testimonials. If you would like to contribute, please contact us for details.

Read other helpful articles by visiting our website [articles page](#).

News and Upcoming Events

Organizing for Parents - a NEW class offering

By popular demand, Encore is now offering an organizing class focused on staying organized with children in a residential setting. This class is being offered at the Washington Twp Rec Center, Oct. 7, 7-9pm. Call 937-433-0130 to register.

September 15 - Encore Starts Clutter Support Group

Is disorganization having a negative effect on your life and others? We are offering a **private support group**, in a safe and non-judgmental environment, for individuals who want to collaborate with others with similar organizational challenges. This 6 week series will be facilitated by Barb and Lori, with John Baren, LISW-S, LCSW, ACSW. \$40 per weekly session or pre-pay and receive a discount. Seats are limited. Location: Centerville. For reservations call 937-619-3181.

September 24

Organization is Key...Our Paper, Our Stuff, Our Lives. Women in Business Networking hosts Barb and Lori for a special seminar presentation in Waynesville, at the Der Dutchman restaurant. This is a great event for business owners and those wanting to better manage paper, schedules and stuff. Join us for breakfast and a morning of expert organizing tips. [Learn more.](#)

Click [here](#) to learn more about other fall community seminars at the local recreation centers.

As fall approaches, take a little time to free up some clutter or papers in your workspace. You'll be glad you did.

Sincerely,

Barb Warner and Lori Firsdon
Encore Professional Organizers, LLC

encoreSPEAKS!

Your Audience. Our Organizing Ideas. The perfect match for

your next company event!

Click [here](#) to learn more about our speaking services.

